

Meeting Minutes – February 19, 2007 7:00PM in SUL 321

**Attendees:**

Kenneth Heinz – METS  
Juan Serna – ECET  
Matthew Wirtz - IET  
Professor Susan Scachitti - IET

Meeting began – Approx. 7:20 PM

The following items were discussed:

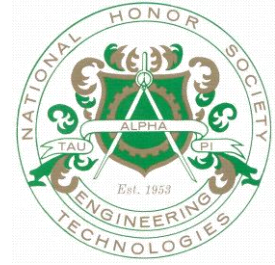
**Meeting minutes from the November 2006 meeting**

**Preparing for the induction of new TAP members:**

- Professor Scachitti has scheduled the Tau Alpha Pi induction ceremony for April 19<sup>th</sup> 2007 6:30 PM – 8:00PM at the “The Center”.
- Flyers should be posted around campus around from March through April to inform all students and possible inductees what Tau Alpha Pi is about and to be watching for letters in the mail from Tau Alpha Pi.
- The new inductees list was reviewed and Kenneth Heinz made motion to accept all the inductees listed and Matthew Wirtz seconded the motion. The motion was passed unanimously.
- The inductee invitation letter was provided by Professor Scachitti and reviewed and edited during the meeting to reflect changes suggested by the attendees.
- It was agreed upon that the letter would be sent out in color and that the Dean of Students would sign one (1) copy of the letter and then Ken would get the letter copied in color. Once the letter was copied a meeting would be scheduled to stuff envelopes and send the letter out to the prospective students.
- It was agreed that the letter should be sent out no later than March 5<sup>th</sup> 2007 and have a due back deadline of March 26<sup>th</sup> 2007.
- Meet and Greet meetings will be held on April 11 and 12<sup>th</sup> for the Inductees that have accepted the nomination into Tau Alpha Pi. Kenneth Heinz will host the April 11 meeting and Juan Serna will host the April 12<sup>th</sup> meeting.
- On April 12<sup>th</sup> the Tau Alpha Pi officers will also be nominated for the 2007 – 2008 school year.
- Professor Scachitti has also suggested that it might be fun for someone to come up with an activity for the guest of the Tau Alpha Pi members to do during the induction ceremony.
- Matthew Wirtz suggested a picture slide show as well as having pictures be taken of the Tau Alpha Pi member and their guest. Those pictures could then be used for the next year’s slide show as well as be posted on the TAP web site.

**Tau Alpha Pi financial status:**

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- All dues have been paid in full for the 2006 – 2007 school year leaving extra money if needed for activities.

**Tau Alpha Pi outings:**

- Dave Terpstra has announced that the company he works for Rockwell Automation, located in Wisconsin, is willing to provide a tour again through the plant as they did last year providing that there is more than one person in the group.

**Networking:**

- Professor Scachitti has volunteered to check with the Alumni Association at Purdue to see if we will be able to obtain addresses for past Tau Alpha Pi members. This information will be used to try to get past members information up to date and possibly get them to attend meetings again.

**Future Meetings:**

There will be meeting being held on April 11<sup>th</sup> and 12<sup>th</sup> for a meet and greet with new Tau Alpha Pi inductees, times and location yet to be determined. Suggested time was to be between 5:30 PM to 7:00 PM

There also will be a meeting held within a few weeks to stuff envelopes for the Invitation letters, Time and place is still yet to be determined.

Meeting was adjourned around 8:00 PM